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BOARD OF SUPERVISORS

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August 29, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF AMENDMENT NO. A02 TO STANDARD AGREEMENT NO. 03-76025
FROM THE CALIFORNIA DEPARTMENT OF HEALTH SERVICES CHILDHOOD
LEAD POISONING PREVENTION BRANCH
(All District) (3 Votes)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Acting Director of Public Health, or his designee to accept Amendment No. A02 to Standard Agreement No. 03-76025 from the California Department of Health Services (CDHS) Childhood Lead Poisoning Prevention Branch (CLPPB) to provide for: 1) the extension of the term for 12 months for the budget period of July 1, 2006 through June 30, 2007, and 2) the use of Fiscal Year (FY) 2004-05 and FY 2005-06 unobligated funds to be rolled over to FY 2006-07, to support the Department of Public Health's, Childhood Lead Poisoning Prevention Program (CLPPP) in the amount of \$945,037, 100% offset by State funding.
2. Delegate authority to the Acting Director of Public Health, or his designee, to accept and sign forthcoming amendments to the CLPPB Standard Agreement for FY 2006-07 which allow for the increase or decrease up to 25% of each FY's base award, and/or the use any unobligated rollover funds, subject to review and approval by County Counsel, Chief Administrative Office and notification of the Board Offices.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

Approval of the recommended actions allows Department of Public Health's (DPH or Department) CLPPP to continue the development and implementation of a local infrastructure and framework for the Lead Hazard Reduction Compliance and Enforcement Program (Lead Program), which provides lead certification training to local compliance enforcement agencies and to the public.

FISCAL IMPACT/FINANCING:

The total maximum amount of this Agreement is \$2,017,943 for the period of February 1, 2004 through June 30, 2007. Unexpended funds of \$945,037, which consist of \$552,496 from FY 2004-05 and \$392,541 from FY 2005-06, will be reallocated to budget period of July 1, 2006 through June 30, 2007. Total program cost is 100% offset by State funding. There is no net County cost.

Funding is included in the FY 2006-07 Adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On July 20, 2004, the Board approved a Standard Agreement No. 03-76025 from CDHS CLPPB in the amount of \$2,017,943 for the project period of February 1, 2004 through June 30, 2006, to implement a lead hazard reduction compliance enforcement program within the County.

Approval of Amendment No. A02 will allow the Department to extend the term for 12 months and roll over unobligated funds from previous FY's to FY 2006-07, to continue to develop and implement a local infrastructure and framework for a Lead Program which provides lead certification training to local compliance enforcement agencies and to the public, and conducts lead hazard reduction compliance and enforcement activities in the County.

Exhibit I has been approved as to form by County Counsel.

CONTRACTING PROCESS:

Not applicable. It is not appropriate to advertise State grants on the Los Angeles (L.A.) County Online Web Site as a contract/business opportunity.

IMPACT ON CURRENT SERVICES (OR PROJECTS):


Board approval of the amendment will ensure the continuation of the Lead Program, which provides lead certification training to local compliance enforcement agencies and to the public, through June 30, 2007.

The Honorable Board of Supervisors
August 29, 2006
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When approved, this Department requires four signed copies of the Board's action.

Respectfully submitted,



 Jonathan E. Fielding, M.D., M.P.H.
Acting Director and Health Officer

JEF:rm
CLPPB.RM.wpd

Attachments

c: Auditor-Controller
Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

SUMMARY OF GRANT AWARD

1. TYPE OF SERVICE:

The Lead Hazard Reduction Compliance and Enforcement Program (Lead Program), provides lead hazard reduction compliance and enforcement activities within Los Angeles County.

2. AGENCY ADDRESS AND CONTACT PERSON:

California State Department of Health Services
Childhood Lead Poisoning Prevention Branch,
850 Marina Bay Parkway
Richmond, California 94804-6403
Attention: Ms. Kendra Frazier
Telephone: (510) 620-5600
Fax: (510) 620-5656
E-mail: www.dhs.ca.gov/childlead

3. TERM:

The Standard Agreement for the Lead Program is for the period of February 1, 2004 through June 30, 2006.

4. FINANCIAL INFORMATION:

The total maximum amount of this Agreement is \$2,017,943 for the period of February 1, 2004 through June 30, 2007. Unexpended funds of \$945,037, which consist of \$552,496 from FY 2004-05 and \$392,541 from FY 2005-06, will be reallocated to budget period of July 1, 2006 through June 30, 2007. Total program cost is 100% offset by State funding. There is no net County cost.

Funding is included in the FY 2006-07 Adopted Budget.

5. GEOGRAPHIC AREA TO BE SERVED:

Countywide.

6. ACCOUNTABLE FOR PROGRAM MONITORING AND EVALUATION:

Arturo Aguirre, R.E.H.S., M.A..
Director of Environmental Health

7. APPROVALS:

Public Health:	John F. Schunhoff, Acting Chief Deputy
Contracts and Grants Division:	Gary Izumi, Division Chief
County Counsel (approval as to form):	Allison Morse, Deputy County Counsel

STANDARD AGREEMENT AMENDMENT

STD 213 A (DHS Rev 7/04)

Exhibit I

☒ CHECK HERE IF ADDITIONAL PAGES ARE ADDED 1 PAGES

AGREEMENT NUMBER

03-76025

AMENDMENT NUMBER

A02

REGISTRATION NUMBER:

1. This Agreement is entered into between the State Agency and Contractor named below:

STATE AGENCY'S NAME

California Department of Health Services

(Also referred to as CDHS, DHS, or the State)

CONTRACTOR'S NAME

Los Angeles County

(Also referred to as Contractor)

2. The term of this Agreement is February 1, 2004 through June 30, 2007

3. The maximum amount of this Agreement is: \$ 2,017,943
Two Million Seventeen Thousand Nine Hundred Forty-Three Dollars

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

I. Amendment effective date: 6/29/06

II. Purpose of amendment: This amendment implements a one-year term extension, reflects a budget modification to move funding from Years 2 and 3 to Year 4, adding a fourth year budget, and continues the Scope of Work activities into Year 4. The amount of the contract remains unchanged. CDHS is continuing to receive more of the same services as in the original agreement.

III. Certain changes made in this amendment are shown as: Text additions are displayed in **bold and underline**. Text deletions are displayed as strike through text (i.e., ~~Strike~~).IV. Paragraph 2 (term) on the face of the original STD 213 is amended to read: February 1, 2004 through ~~June 30, 2006~~ **June 30, 2007**. All references to the former contract of February 1, 2004 through June 30, 2006 in any exhibit incorporated into this agreement is hereinafter deemed to read February 1, 2004 through June 30, 2007.

(Continued on next page)

All other terms and conditions shall remain the same.

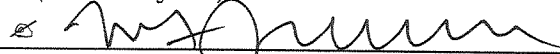
IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)

Los Angeles County

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

John Schunhoff, Chief of Operations, Public Health

ADDRESS

Attn: Linda Ramirez

5555 Ferguson Drive, Room 210-02, Commerce, CA 90023

STATE OF CALIFORNIA

AGENCY NAME

California Department of Health Services

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Terri L. Anderson, Chief, Contracts and Purchasing Services Section

ADDRESS

1501 Capitol Avenue, Room 71.2101, MS 1403, P.O. Box 997413
Sacramento, CA 95899-7413CALIFORNIA
Department of General Services
Use Only☐ Exempt per:

- V. The Scope of Work – Exhibit A is amended to reflect a continuation of the original activities into Year 4 and a modification of various time lines and due dates for specified deliverables.
- VI. Budget Attachment Paragraph 4 (Incorporated Exhibits) on the face of the original STD 213 is amended to add Exhibit B, Attachment II A2, Budget (Year 2); Exhibit B, Attachment III A2, Budget (Year 3); Exhibit B, Attachment IV, Budget (Year 4). All references to Exhibit B, Attachment I A1, II A1, and III A1 in any exhibit incorporated into this agreement shall hereinafter be deemed to read Exhibit B, Attachment I A1, II A2, III A2, and IV respectively.
- VII. Provision 4 (Amounts Payable) of Exhibit B - Budget Detail and Payment Provisions is amended to read as follows:

4. Amounts Payable

A. The amounts payable under this agreement shall not exceed:

- 1) \$0 for the budget period of 02/01/04 through 06/30/04.
- 2) ~~\$1,004,198~~ **\$451,702** for the budget period of 07/01/04 through 06/30/05.
- 3) ~~\$1,013,745~~ **\$621,204** for the budget period of 07/01/05 through 06/30/06.
- 4) **\$945,037 for the budget period of 07/01/06 through 06/30/07.**

B. Reimbursement shall be made for allowable expenses up to the amount annually encumbered commensurate with the state fiscal year in which services are performed and/or goods are received.

VIII. All other terms and conditions shall remain the same.

Exhibit A
Scope of Work

7. **Contractor agrees to provide to the Department of Health Services (DHS) the services described herein.**

The Los Angeles County will develop and implement a local infrastructure and framework for a successful Lead Hazard Reduction Compliance and Enforcement Program throughout the local jurisdiction, implement a plan to identify training needs and provide training to members of participating local compliance enforcement agency partnership and to the public, and conduct lead hazard reduction compliance and enforcement activities.

8. **The services shall be performed at applicable facilities in Los Angeles County.**
9. **The services shall be provided during normal Contractor working hours, Monday through Friday, excluding official holidays.**
10. **The project representatives during the term of this agreement will be:**

Department of Health Services Doug Wisman <u>Kendra Frazier</u> Telephone: (510) 622-4944 <u>620-5629</u> Fax: (510) 622-5002 <u>620-5656</u> Email: dwisman@dhs.ca.gov <u>kfrazier@dhs.ca.gov</u>	Contractor John Kaddis <u>Linda Ramirez</u> Los Angeles County Telephone: (323) 869-7182 <u>869-7061</u> Fax: (323) 890-8783
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Direct all inquiries to:

Department of Health Services Lead Hazard Reduction Section Childhood Lead Poisoning Prevention Branch Attention: Doug Wisman <u>Kendra Frazier</u> 1515 Clay Street, Suite 1801 Oakland, CA 94612 <u>850 Marina Bay Parkway</u> <u>Building P, Third Floor</u> <u>Richmond, CA 94804-6403</u> Telephone: (510) 622-5000 (reception desk) <u>620-5600</u> Fax: (510) 622-5002 <u>620-5656</u>	Contractor Los Angeles County Attention: John Kaddis <u>Linda Ramirez</u> 5555 Ferguson Drive, Room 210-02 Commerce, CA 90023 Telephone: (323) 869-7182 <u>869-7061</u> Fax: (323) 890-8733
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Either party may make changes to the information above by giving written notice to the other party. Said changes shall not require an amendment to this agreement.

11. **Allowable Informal Scope of Work Changes**

- A. The Contractor or the State may propose informal changes or revisions to the activities, tasks, deliverables and/or performance time frames specified in the Scope of Work, provided such changes do not alter the overall goals and basic purpose of the agreement.

Exhibit A
Scope of Work

- B. Informal SOW changes may include the substitution of specified activities or tasks; the alteration or substitution of agreement deliverables and modifications to anticipated completion/target dates.
 - C. Informal SOW changes processed hereunder, shall not require a formal agreement amendment, provided the Contractor's annual budget does not increase or decrease as a result of the informal SOW change.
 - D. Unless otherwise stipulated in this agreement, all informal SOW changes and revisions are subject to prior written approval by the State.
 - E. In implementing this provision, the State may provide a format for the Contractor's use to request informal SOW changes. If no format is provided by the State, the Contractor may devise its own format for this purpose.
6. **See the following pages for a detailed description of the services to be performed.**

Exhibit A, Attachment I
Work Plan

Goal: A program to protect children from the risk of exposure to residential and environmental lead hazards shall be implemented throughout California.

Objective 1: In response to 2002 amendments to the Civil Code (1941.1) and the Health and Safety Code (17920.10, 17961, 17980, and 105251-105257) develop and implement a local infrastructure and framework for a successful Lead Hazard Reduction Compliance and Enforcement Program (LHRC&EP) throughout the local jurisdiction.

Note: All references to "days" refer to calendar days.

TASK 1

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
1.A Designate an existing local agency to coordinate the Local Lead Hazard Reduction Compliance and Enforcement Program (LHRC&EP) throughout the jurisdiction, provide leadership, promote interagency coordination among participating agencies within the local jurisdiction. If the local agency coordinating the LHRC&EP is not the local Childhood Lead Poisoning Prevention Program (CLPPP), the applicant will need to assure and demonstrate close, effective coordination with the CLPPP.	At application		The County of Los Angeles Environmental Health Division will serve as the LHRC&EP. A letter of support from the County of Los Angeles' Childhood Lead Poisoning Prevention Program (CLPPP) Coordinator was provided in the RFA.
1.B Identify a position and individual working within the ILHREA to serve as the LHRC&EP Coordinator for integrated local enforcement and compliance activities. It is preferred that this	At application	Environmental Health Specialist (EHS) IV	The provisional LHRC&EP Coordinator will be John Kaddis, Environmental Health Specialist IV, who is DHS Inspector/Assessor Certified and who is currently assigned to the Environmental Health side of the CLPPP.

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
<p>individual is, or will become, DHS Inspector/Assessor Certified and is either a Registered Environmental Health Specialist or Certified Industrial Hygienist. The individual in this position must understand local enforcement issues and will be responsible for coordinating with local agency lead hazard enforcement leadpersons, ensuring that the contract deliverables are met, and acting as the primary contact person for coordination with DHS.</p> <p>1.C Develop and implement a plan for effective conducting Task 3.A-3.D throughout the jurisdiction.</p> <p>(1) Identify potential barriers to effective interagency lead hazard reduction enforcement and compliance and explain how the LHRC&EP will overcome these barriers.</p> <p>Barrier 1:</p> <p>Environmental Health (EH) district and specifically program housing inspectors are currently not DHS Inspector/Assessor certified. Foreseeing an increase in the identification of lead hazards in pre-1978</p>	At application	EHS IV EHS III	<p>Barrier 1: Lack of DHS Inspector/Assessor Certification for inspectors in EH's Countywide Housing programs.</p> <p>Plan: Budget for DHS lead certification training and examination for the 160 inspectors and supervisors.</p> <p>Benchmark with timeline: Have all EH housing inspectors become DHS Inspector/Assessor certified by June 30, 2004.</p> <p>Barrier 2: Lack of DHS Lead certification in the Housing and Building & Safety Departments of incorporated cities in Los Angeles County.</p> <p>Plan: Budget for DHS lead certification training</p>

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
<p>housing as a result of SB 460, EH proposes DHS Lead certification of all its housing inspectors to assist CLPPP inspectors and to address lead hazards in housing where a potential for the lead-poisoning of children exists. The LHRC&EP Coordinator will work with the EH Service Manager of District Environmental Services (DES) Countywide Housing and the bureau directors and/or specialty program housing chiefs to provide DHS Inspector/Assessor Certification to the 160 housing inspectors and supervisors.</p> <p>Barrier 2:</p> <p>Housing and Building and Safety departments are natural partners for LHRC&EP, but have, in the past, had an aversion to lead issues. Recently, a local grant funded by the Centers for Disease Control (CDC) has started to overcome past barriers and has provided lead awareness training to Los Angeles City Housing Dept. (LACHD) inspectors, and is involved in a Pilot Project to respond to complaints of unsafe work practices and to act as expert witnesses for LACHD in court. The CDC Program has also made</p>			<p>and examination for approximately 100 inspectors of Housing, and Building & Safety departments in the incorporated cities.</p> <p>Benchmark with timeline: Have at least one qualified staff member in the Housing or Building & Safety Department interested incorporated cities become DHS Inspector/Assessor certified by June 30, 2004.</p> <p>Barrier 3: Unwilling on the part of City and County Attorney Offices (CCAO) to take Lead Hazard cases to trial due to perceived weaknesses in lead hazard laws and regulations.</p> <p>Plan: Educate CCAOs on changes to laws and regulations brought about by SB 460 and encourage court action as needed for enforcement/compliance.</p> <p>Benchmark with timeline: Have at least one lead hazard case filed by June 30, 2004.</p>

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
<p>contact with several building and safety agencies to promote SB 460 awareness. The LHRC&EP Coordinator will work with the CDC Coordinator to continue and to expand these efforts throughout the County of Los Angeles. In addition to EH housing inspectors, the LHRC&EP Coordinator will include approximately 100 staff in the Building & Safety and/or Housing Departments of the 85 contract cities for DHS Inspector/Assessor Certification.</p> <p>Barrier 3:</p> <p>City and District Attorney Offices have also been reluctant to take lead hazard cases to trial. Collaboration with the attorney offices will need to be established and encouraged to file court cases and produce the desired outcomes in the subsequent court proceedings.</p>			
<p>(2) Describe and implement organizational structure for overcoming barriers Task 1.C(1) and conducting Task 3.A-3.D throughout the local jurisdiction. As appropriate, identify participating city and county enforcement agency partners (i.e., city and/or county building departments,</p>	<p>Within 60 days of contract start date</p> <p>Within 120 days of</p>		<p>Provide list of local enforcement agencies; submit plan for obtaining interagency cooperation, as appropriate, and implementing local enforcement activities.</p> <p>Provide letters of commitment from each partnering agency. Describe roles and responsibilities of each agency and provide the</p>

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
housing departments, environmental health agencies, health departments, childhood lead poisoning prevention programs, district and city attorneys, and others). Describe compliance and the enforcement roles, responsibilities and activities for each cooperating agency.	contract start date		name of an individual in each agency who will serve as the agency's liaison for lead hazard compliance and enforcement activities. Where cooperation has not been achieved, explain the circumstances, identify strategies (and timeline) for overcoming barriers, and how describe enforcement within the non-participating local jurisdiction will be accomplished. If these timelines are not possible in your jurisdiction, explain the barriers and propose appropriate timelines for each deliverable.
(3) Develop and implement a written enforcement response policy (ERP), including all elements listed in Exhibit A, Attachment II.	Within 240 days of contract start date		Submit written Enforcement Response Policy to DHS.

Objective 2: Develop and implement a plan to identify training needs and provide training to members of participating local compliance enforcement agency partnership, as described in Task 1.C, and to the public.

Note: All references to "days" refer to calendar days.

TASK 2

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
2.A Identify and train all personnel in local	Within 30		Obtain Inspector/Assessor training (if necessary)

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
<p>enforcement agencies who will need to become DHS Inspector/Assessor so that they may begin identifying lead hazards and conduct lead-hazard reduction enforcement-related activities in response to elevated blood lead levels and children at risk.</p> <p>(1) Train and certify LHRC&EP Coordinator, as appropriate.</p> <p>(2) Develop and implement training and certification plan for Inspector/Assessors and for Sampling Technicians (as this discipline becomes available). Identify key individuals and agencies and the kinds of training appropriate to roles and responsibilities. Provide benchmarks and target completion dates.</p>	<p>days of contract start date</p> <p>Within 60 days of contract start date</p>		<p>for the LHRC&EP Coordinator.</p> <p>Obtain Inspector/Assessor certification (if necessary) for the LHRC&EP Coordinator.</p> <p>Submit reports to the Department as described in Task 4.</p>
	<p>Within 60 days of contract start date</p>		<p>Provide plan for training and certification, as appropriate, among partnering agencies and the public to include, at a minimum, proposed dates for Inspector/Assessor training and certification of key individuals that will be conducting enforcement activities in response to unsafe work practice complaints or housing complaints regarding existing lead hazards (Sections 1.5-3, 8, and 9 of SB 460) and to Task 3.A-3.D, below. The Department expects Sampling Technician training and certification to become available by FY 2004-2005. A plan for training and certification of Sampling Technicians should be included for FY 2004-2005 and beyond.</p>
	<p>Within 90 days of contract start date</p>		<p>Using DHS-Accredited Lead-Related Construction (LRC) Training Providers, provide Inspector/Assessor training as described in training plan. Individuals receiving Inspector/Assessor training must be qualified to</p>

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
			<p>obtain DHS Inspector/Assessor Certification. The Branch anticipates that there will be no education and experience requirements for Sampling Technicians.</p> <p>Submit reports to the Department as described in Task 4.</p>
(3) Support DHS Inspector/Assessor Certification: Following the timelines, support certification of individuals who are trained under Task 2.A(2), by providing funding for DHS Inspector/Assessor Certification examination and initial certification application fees, and renewal.	Within 90 days of contract start date		<p>Following plans provided under Task 2.A(2), above, achieve certification for ILHREA Coordinator (if appropriate) and key staff in each participating agency.</p> <p>Submit reports to the Department as described in Task 4.</p>
(4) Expand the number of individuals who are DHS-Inspector/Assessor trained and certified as needed. In coordination with participating compliance enforcement agencies, identify, train, and obtain certification of additional individuals within each participating agency who will be conducting compliance and enforcement activities.	Ongoing <u>and complete by 6/30/07</u>		<p>Throughout the term of the contract, assess training and certification needs and provide resources as appropriate.</p> <p>Submit reports to the Department as described in Task 4.</p>
2.B Develop and implement a lead hazard enforcement and visual assessment training program for supporting agencies and functions, to include interagency	Within 60 days of contract start date		Identify key individuals and agencies and the kinds of training appropriate to roles and responsibilities.

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
referral and reporting procedures. Provide benchmarks and target completion dates.	Within 120 days of contract start date		Begin training and supporting personnel. Report on activities as described in Task 4.
2.C To assure the public is aware of lead hazards and local agency response capabilities, conduct outreach and awareness training to the public. Provide benchmarks and target completion dates.	Within 240 days of contract start date Ongoing <u>and complete by 6/30/07</u>		Identify targets and provide a plan for designing and conducting outreach and training to the public. Conduct outreach and training. Submit reports to the Department as described in Task 4.

Objective 3: Conduct lead hazard reduction compliance and enforcement activities.

Note: All references to "days" refer to calendar days.

TASK 3

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
3.A Assure that sources of exposure to lead in paint, soil, and dust are removed from	At application	EHS III	Provide an estimate of the number of cases that are expected to require extended enforcement

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
the environments of children with elevated blood lead levels who meet the Department's criteria for public health case management, whenever voluntary compliance is not achieved.			<p>actions and the proportion of all Task 3 enforcements actions that will be conducted under Task 3.A.</p> <p>The CLPP Program issued 125 Notices of Violation last year, and currently has 15 cases that are candidates for extended enforcement action (beyond the Administrative Office Hearing stage). 17 Administrative Office Hearings were held last year and the program receives about 50 complaints of unsafe work practices per year. With the increased enforcement and increased complaint response, it is anticipated that the program will continue to have at least 15 cases per year that will require extended enforcement action beyond the administrative office hearing stage. The EHS staff will assure continued enforcement of lead hazard violations, along with the referrals of unsafe work practices and the necessary follow-up activities.</p> <p>In close cooperation with the CLPPP: Using ERP procedures developed under Objective 1 (above), achieve elimination of lead hazards from the environments of lead poisoned children.</p> <p>Submit reports to the Department as described in Task 4.</p>
	Ongoing <u>and complete by 6/30/07</u>		

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
3.B As resources allow, assure that sources of exposure to lead in paint, soil, and dust are removed from the environments of children with elevated blood lead levels who do not meet the Department's criteria for public health nursing case management.	At application	EHS III	Estimated cases: 200 The Los Angeles CLPP Program currently receives about 400 EBL reports that are 1-14 ug/dL and which do not meet the criteria for case management. These cases will be provided with environmental investigations based on risk assessment and then follow-up with enforcement as needed to assure remediation. In close cooperation with the CLPPP, investigate sources of lead exposure for children who do not meet the criteria for public health nursing case management. Submit reports to the Department as described in Task 4.

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
3.C Maintain or implement a program to reduce the opportunity for re-exposure to environmental lead hazards where children have been lead poisoned by investigating tips and complaints about environmental lead hazards where children have been exposed in the past, including unsafe work practices, and responding as necessary with appropriate enforcement actions.	At application	EHS IV EHS III EHSs III in EH specialty housing programs EHSs II in EH Countywide Housing program	Estimated cases: 150 The CLPP Program currently investigates complaints of unsafe work practices and tips of possible lead hazards that are provided during EBL investigations. These functions will be shared by the LHRC&EP Coordinator and staff. EH inspection staff in specialty programs and the Countywide Housing program will assist CLPPP staff as the workload demands. Additionally, the LHRC&EP staff will follow up on lead hazards identified in multiple family dwellings to assess if re-exposure could occur and a database will track the environmental investigations for reporting purposes.
	Ongoing and complete by 6/30/07		Using ERP procedures developed under Objective 1, investigate, resolve, and document tips and complaints.
Added to 3.C: Implement a program to reduce the opportunity for exposure to environmental lead hazards by investigating tips and complaints and by identifying lead hazards in pre-1978 multiple family dwellings where unsafe	At application	EHS IV Chief EHSs in specialty housing programs and Countywide	The CLPP Program currently investigates complaints of unsafe work practices and tips of possible lead hazards. In addition, EH specialty housing programs and the Countywide Housing program will take a proactive approach to identifying environmental lead hazards. Whenever a housing inspection/investigation has been conducted at a dwelling unit or dwelling built

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
lead work practices are observed, and responding to each as necessary with appropriate enforcement actions		Housing Program	before 1978 and violations are found or lead hazards identified and a report or notice is issued, a follow-up visit will be conducted to assure that lead-safe work practices are being implemented. Where a lead hazard has been identified and children present, a public health nurse will perform case finding activities that may include blood lead testing of affected individuals, and education of tenants and parents on lead poisoning. If, as a result of this PHN intervention, a new case is generated, the LHRC&EP Coordinator will coordinate the transfer of report to the CLPP Program for an EBL investigation. If no case is generated, DES staff will continue with enforcement actions, as necessary. For reporting SB 460 activities, the LHRC&EP Coordinator will be kept informed regarding any related information activity so as to maintain up-to-date information in the database that will be developed to track the environmental investigations.
	Ongoing and <u>complete by 6/30/07</u>		Using ERP procedures developed under Objective 1, investigate resolve, and document tips and complaints.
3.D To protect lead poisoned children from additional exposure to environmental lead hazards and to verify the proper lead abatement procedures, use CLPPB-supplied procedures and forms	Ongoing and <u>complete by 6/30/07</u>		During FY 2004-2005, and 2005-2006, and 2006-2007 , as requested by the Department, and using procedures and reporting templates provided by the Department, conduct onsite visits at lead abatement jobs where a child has been lead

Exhibit A, Attachment I
Work Plan

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
(Exhibit A, Attachments III and IV) for verification that abatement workers are conducting activities as required by California Code of Regulations Title 17 Section 36000 and by Health and Safety Code Section 105251 to 105255, inclusive.			poisoned and provide reports to the Department. Complete and submit site visit reports within 48 hours of completion of site visit.

Objective 4: Provide semi-annual and annual progress reports to the Department.

Note: All references to "days" refer to calendar days.

TASK 4

Major Functions, Tasks, and Activities	Timeline	Responsible Party	Performance Measure and/or Deliverables
Provide semi-annual and annual progress to the Department.	January 31		Provide a semi-annual progress report on Tasks 1-3 covering activities in contract periods July 1 to December 31 of each contract period.
	July 31		Provide an annual progress report on Tasks 1-3 covering activities in contract periods July 1 to June 30 of each contract period.

Exhibit B, Attachment II A2
Budget
(Year 2)
(07/01/04 through 06/30/05)

Line Item	Original Budget	This Amendment	Amended Total
Personnel	\$ 242,069	\$ (116,305)	\$ 125,764
Fringe Benefits	\$ 106,016	\$ (56,572)	\$ 49,444
Operating Expenses	\$ 205,033	\$ (89,005)	\$ 116,028
Equipment	\$ 243,734	\$ (120,960)	\$ 122,774
Travel	\$ 15,000	\$ (11,622)	\$ 3,378
Subcontracts	\$ 60,000	\$ (60,000)	\$ 0
Other Costs	\$ 76,252	\$ (70,127)	\$ 6,125
Indirect Costs (23.17% of Personnel and Fringe)	\$ 56,094	\$ (27,905)	\$ 28,189
Totals	\$ 1,004,198	\$ (552,496)	\$ 451,702

Exhibit B, Attachment III A2
Budget
(Year 3)
(07/1/05 through 06/30/06)

Line Item	Original Budget	This Amendment	Amended Total
Personnel	\$ 249,332	\$ (15,122)	\$ 234,210
Fringe Benefits	\$ 109,196	\$ (25,980)	\$ 83,216
Operating Expenses	\$ 232,080	\$ (81,301)	\$ 150,779
Equipment	\$ 165,000	\$ (165,000)	\$ 0
Travel	\$ 37,000	\$ 24,400	\$ 61,400
Subcontracts	\$ 0	\$ 2,500	\$ 2,500
Other Costs	\$ 163,360	\$ (129,296)	\$ 34,064
Indirect Costs (23.17% of Personnel and Fringe)	\$ 57,777	\$ (2,742)	\$ 55,035
Totals	\$ 1,013,745	\$ 392,541	\$ 621,204